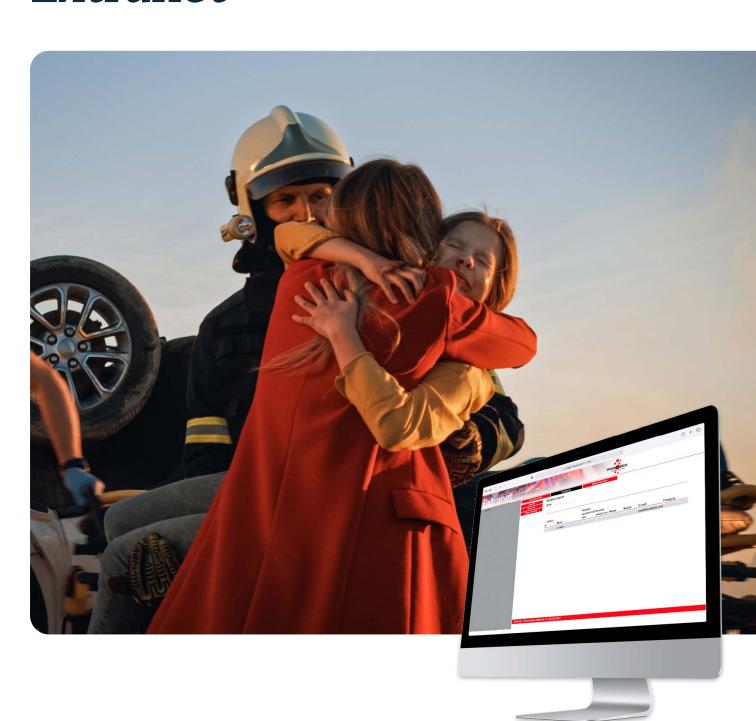


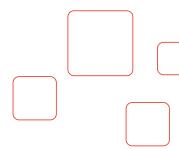
# User manual **Extranet**



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You are reading the manual for the customer portal (Extranet) of Moditech Rescue Solutions B.V. This portal is the central point for managing your data and Crash Recovery System licences. Use the url below to access the portal:

https://www.crashrecoverysystem.com/extranet

### **Technical specifications / System requirements**

The website is best viewed in Safari, Google Chrome or Mozilla Firefox. The portal is currently only available in English. New functionalities will be added in the future, as the website is still under development.

We wish you every success in managing your licences.

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### **Support**

We have done our utmost to make this manual as complete and clear as possible. If you still have problems and need help, please contact us at <a href="mailto:support@moditech.com">support@moditech.com</a>

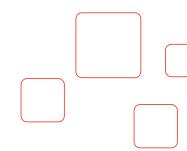
### Information for system administrators

In order to reach the Extranet in another (automated) way than the regular web interface, we have developed the Extranet API. How the Extranet API can be queried from another application (automatically) to retrieve information relating to the update and licence status is described in the manual in this link:

### **Extranet WebApi**

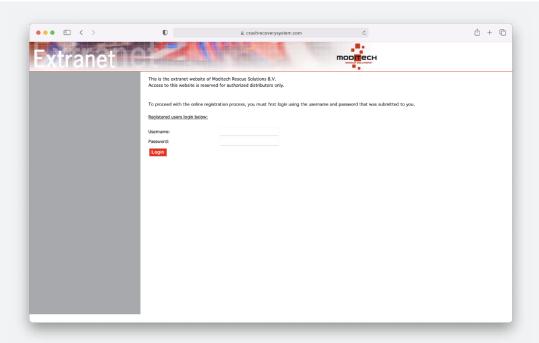
### Please note:

In order to use this functionality, it is necessary that the user has a user account on the Extranet website. You also need login details for our Support Portal.



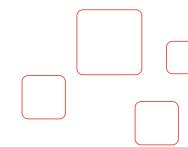
## Chapter 2 **Website login**

Go to https://www.crashrecoverysystem.com/extranet and enter the username and password you have received.



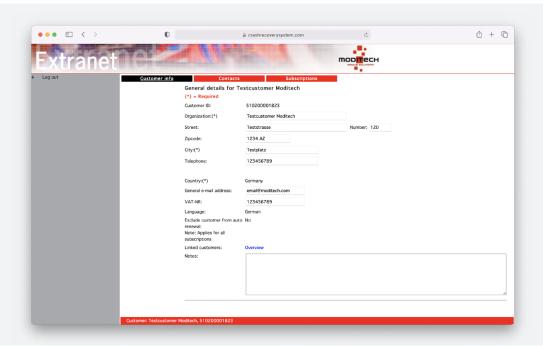
### Please note:

Moditech Rescue Solutions B.V. will not grant access to the portal to third parties without your consent. Only those authorised by you have access to the portal. You are responsible at all times for the correct administration of your data, activations and renewals of licences.



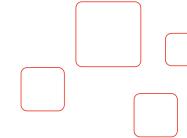
### Chapter 3 **Customer info**

The Customer info tab shows the general information of your organisation, such as address data. This page shows how your organisation is registered with Moditech Rescue Solutions.



Please note: If anything is changed here, the system will automatically save the changes.



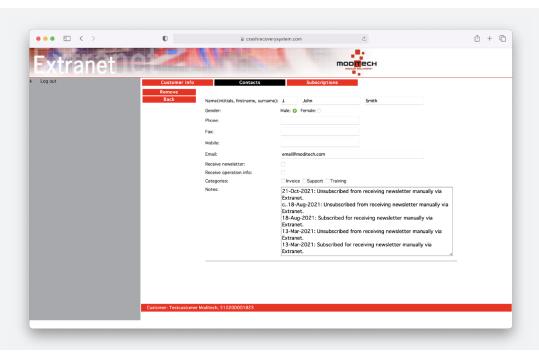


Consult the Contacts tab to manage the details of the contacts in your organisation who are relevant to Moditech Rescue Solutions. These are the contact details of the staff involved in the implementation and management of the Crash Recovery System.

After opening the Contacts tab, the screen below appears with an overview of the existing contacts.



As an example, Mr J. Smith has been added as contact above. If you want to change the data of this person, please click on the name of the person. The following screen with detailed information appears.



In the detail screen you can change the details of the selected contact. Here it can also be determined whether this person is responsible for the availability and management of the Crash Recovery System. If this is the case, the Receive operational info box must be ticked, and Invoice, Support and Training can be selected under Categories to specify what the administrator is responsible for. The contact will thereby automatically receive important messages from Moditech Rescue Solutions.

These messages are related to the functioning of the system, such as the availability of the server for licence plate queries, but also new data updates, etc. In the event of any maintenance work on the system by Moditech Rescue Solutions, this person will be informed in advance so that he/she can in turn inform the users.

For the purposes of good management, it is important that at least one person within your organisation receives this information.

In addition to the information for administrators, it can be indicated whether a contact wishes to receive the monthly Moditech newsletter. To do this, the corresponding box under Receive newsletter must be ticked.

There is also spaces for notes under Notes. This happens partly automatically. The system creates a note if the contact has signed up for the newsletter or for receiving operational information.

Please note: All changes are automatically saved.

It is also possible to search for, delete and create contacts within the Contacts tab. The initial screen of the Contacts tab contains the following three buttons:



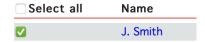
#### These buttons work as follows:

**Search** Enter the details of a contact (in the search field) and then click on Search.

The system will then search for all contacts whose criteria match those entered.

**Remove** Select a contact by checking the box in front of the relevant name (see below).

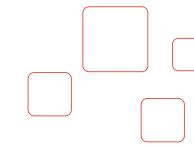
Then you can click the Remove option to remove this contact.



**New Contact** If a new contact is to be added, this can be done via the New Contact option.

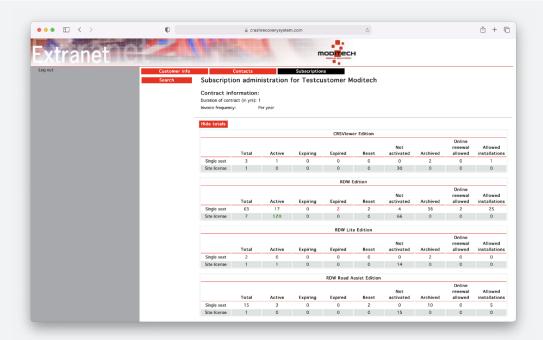
A new screen follows where all data must be entered.





To manage the Crash Recovery System licenses, see the Subscriptions tab.

Please note: To extend or renew an existing licence, you must contact the Moditech Rescue Solutions B.V. help desk.



At the top of the tab, the Contract information is displayed, showing the duration of the contract (in years) and the payment frequency.

#### Licence status

Under the contract information there is a licence status overview with numbers for all licences. This can be hidden by clicking on the Hide totals button.

### Hide totals

The overview of numbers can be displayed again by clicking on the Show totals button.

Show totals

The definitions of the statuses are as follows:

Total The total number of licences.

Active The number of active licences.

**Expiring** The number of licences that will soon expire (these licences are valid for

a maximum of 30 days).

**Expired** The number of licences that have expired and are no longer valid.

**Reset** The number of licences that have been reset.

**Not activated** The number of licences that have not yet been activated.

**Archived** The number of archived licences.

Online renewal allowed The number of licences with the status 'Online renewal allowed'. If a licence

has this status, users can easily renew their Crash Recovery System online.

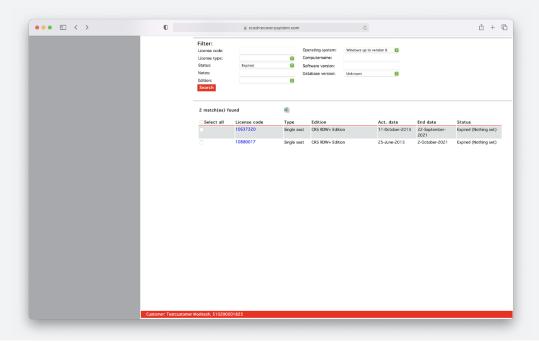
**Allowed installations** The number of licences that are available.

For example: A customer has installed 50 of the 60 licences. In this case, 50 licences are 'Activated' and 10 are 'Not activated'. The difference between the two numbers results in 'Allowed installations'. This number therefore

indicates how many licences can still be activated.

### **Filter**

Below the overview of all licences, the Filter follows. From here you can search for a specific licence. Fill in one or more fields and click on Search to find the right licence.



Explanation of the different criteria within the filter function:

**Licence code** Enter the licence code to search for the relevant subscription.

**Licence type** Existing licences can be filtered by licence type.

There are two possible forms of licences:

The Single seat licence is a subscription licence code linked to one device.
 A separate code is entered for each device.

The Site licence is one licence code for a predefined number of installations (clients). Multiple devices (clients) can use the same licence code for the use of the Crash Recovery System.

Status Each licence has a status. For more information on the status, see above

(explanation Licence status).

**Notes** It is possible to search for licences via Notes.

**Edition** Here, the type of edition of the Crash Recovery System can be selected. **Operating system** Choose an operating system to filter on. The choice includes Windows up to

version 8, Android, iOS, Windows UWP, Online and Windows 10 Desktop.

**Computername** Enter the computer name of a device and click Search to make a selection.

**Software version** Please enter a CRS software version to filter by. **Database version** Enter a database version of the CRS to filter on.

### Matches after filter

Under the filter criteria, a list of all licences that may match is displayed. Select the Microsoft Excel icon to download the overview of all licences. An Excel file will then be downloaded to your computer.

Select all	License code	Туре	Edition	Act. date	End date	Status
	10637320	Single seat	CRS RDW+ Edition	11-October-2013	22-September- 2021	Expired (Nothing set
	10880017	Single seat	CRS RDW+ Edition	25-June-2015	2-October-2021	Expired (Nothing set
						, ,

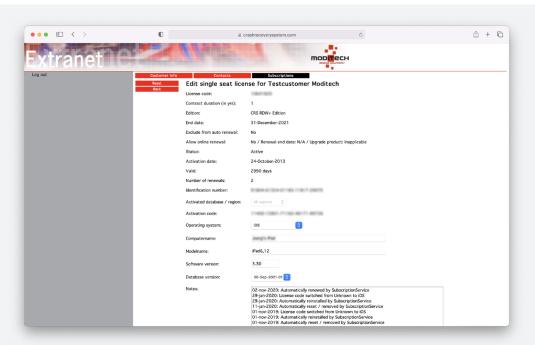
### Single seat licence

If a Single seat licence is clicked in the list, an overview with information follows. This is an overview of all features of the licence, such as activation date, edition and expiry date.

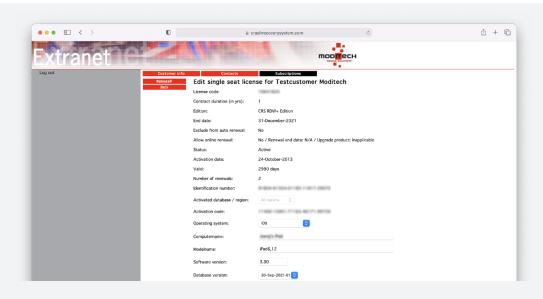


### Transferring a licence to another device

To transfer a current licence to another device, first click on Reset.



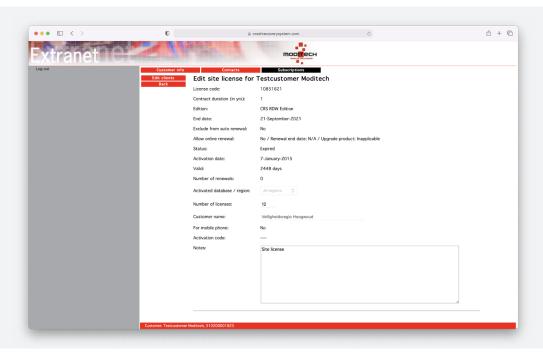
Then enter the Identification number of the new device. Then click on Reinstall to generate a new activation code so that the licence can be installed on another device.



### Site licence

If a Site licence is clicked in the list, an overview with information follows. This is an overview of all features of the licence, such as activation date, edition and expiry date.



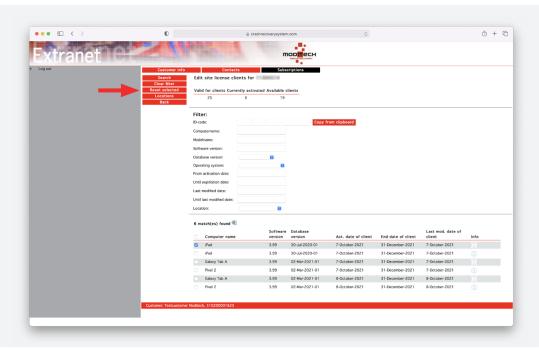


The Site licence is installed on multiple devices (clients). To see how many devices the licence is currently activated on, click on Edit clients in the navigation menu. An overview of all devices on which the licence has been installed, whether active or not, then appears. With the help of this overview, you can manage the devices.

A licence can be removed (reset) from a device by selecting the relevant device. For example, a licence must be reset if the CRS application has been removed from a device without first deleting the licence on the device. The licence may be not used, but the licence server has not been updated. Select the device whose licence is to be reset by ticking the appropriate line in the overview.



Once the rule is selected, the Reset selected option is active. Click on it to delete the relevant device (client).



In this overview it is also possible to search for a specific device (client). Fill in one or more fields and click on Search to find the right device.

Explanation of the different criteria within the filter function:

**ID-code** Enter the device identification number to search for the relevant

device (client).

**Computername** Enter the computer name of a device to filter on.

ModelnameEnter a model type of device to filter by.Software versionEnter a software version to filter by.

**Database version** Enter a database version of the CRS to filter on.

**Operating system** Choose an operating system to filter on. The choice includes Windows up

to version 8, Android, iOS, Windows UWP, Online and Windows 10 Desktop.

Select Unknown if you do not know.

From activation date Filter by activation date to get an overview of devices activated from a

certain date.

Until activation date Filter by activation date to get an overview of devices activated until a

certain date.

Last modified date Filter by last change date to get an overview of devices that were last changed

on the selected date.

Until last modified date Filter by last change date to get an overview of devices that were last changed

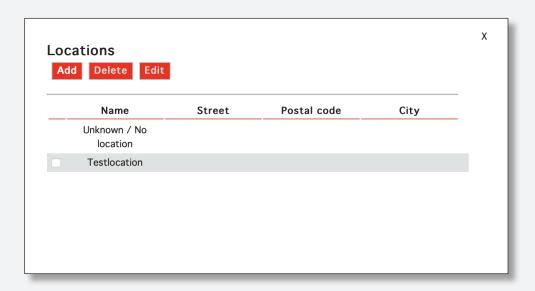
until the selected date.

**Location** Select the location to get an overview of devices registered at this location.

Select the Microsoft Excel icon to download the overview of all the devices (found). An Excel file will then be downloaded to your computer.



It is possible to assign a location to a device. This can help you find out where the device is located. Click on Location in the navigation menu. A new screen appears with an overview of locations (if any).



This screen has three buttons. The buttons work as follows:

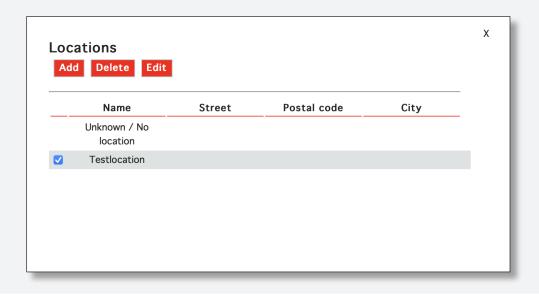
**Add** If a new location is to be added, this can be done via the Add option.

A new screen follows where data, such as name and address, can be entered.

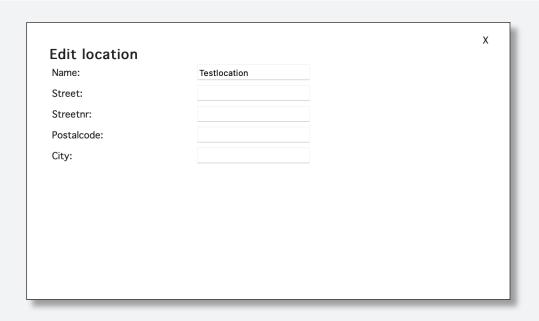
The name of the location must be entered.

**Delete** Select a location by checking the box in front of the relevant name (see below).

After this, you can click on the Delete option to delete this location.



Edit Select a location by checking the box in front of the relevant name (see below). After this, you can click on the Edit option to change this location.



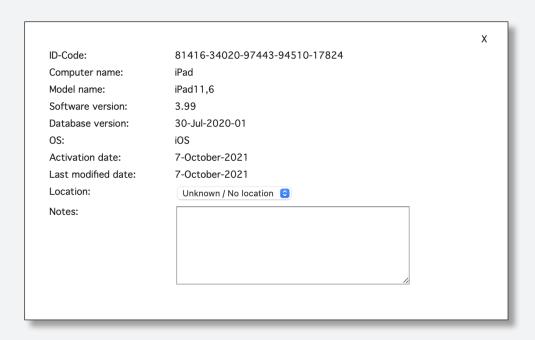
A new screen appears. In this screen, the data can be changed. The name of the location must be entered.

Please note: All changes are automatically saved.

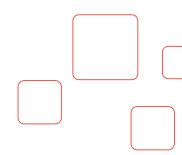
Click the Info button to assign a location to a device (client).



The Info button opens a new screen with additional activation information for the respective device. Select the correct location from the list. You can enter additional information in the Notes field if you wish.



Please note: All changes are automatically saved.



Know what's inside.
Act with confidence.

